



**EMBASSY OF INDIA, BEIJING
INVITES BIDS**

FOR

**CONSTRUCTION OF A TWO-WHEELER PARKING AT
EMBASSY OF INDIA, BEIJING**

TENDER NO. PEK/GEN/872/02/2022

**LAST DATE FOR SUBMISSION OF BIDS
26/04/2023 UP TO 1500 HRS (BEIJING TIME)**

**DATE OF OPENING BIDS
26/04/2023 AT 1600HRS (BEIJING TIME)**

Invitation for Bids

Embassy of India, Beijing invites Bids from reputed companies/firms based in China with background in construction or renovation of two-wheeler parking / other such facilities.

1. Notice Inviting Tender: Sealed bids are hereby invited for construction of a two-wheeler parking at the Embassy of India, Beijing.

2. Eligibility criteria for bidders:

- i. The company should have experience in dealing with the construction or renovation of two-wheeler parking or other such facilities for a minimum of 5 years;
- ii. The company should have valid permit/registration from a competent local Authority for such work. A copy of the license and other relevant documents along with their original English translation should be submitted.
- iii. The Company should have had average annual financial turn-over of RMB 1,00,000 (excluding VAT) or more during the immediate last three consecutive financial years. This should be duly audited/certified by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- iv. The Company must have satisfactorily completed in the last five years (i) one similar work of value RMB 80,000/- or (ii) two similar works of value of each RMB 60,000 or (iii) three similar works of value of each RMB 40,000. Similar works means construction / renovation of two-wheeler parking or such facilities.
- v. The Company should have sufficient number of well qualified engineer/technical staff and equipment for the proper execution of the contract. The applicant should submit a list of these employees stating clearly how they would be involved in this work.

3. Bid System: The two bid system (Technical and Financial) as detailed below shall be followed for this tender:

(i) The bidder shall submit the offer in **three separate sealed envelopes**, namely:

(a) **First Envelope** - superscribed as “**BSD-Bid Securing Declaration – construction of two-wheeler parking** at Embassy of India, Beijing” placed at Annexure II.

(b) **Second envelope** - superscribed as “**Technical Bid – construction of two-wheeler parking** at Embassy of India, Beijing”. The proforma placed at Annexure III must be filled and submitted along with Technical Bid.

(c) **Third envelope** – superscribed “**Financial Bid – construction of two-wheeler parking** at Embassy of India, Beijing”.

All the sealed envelopes shall be kept inside a large sealed envelope i.e. in a **Fourth Envelope** superscribed as “**Tender for construction of two-wheeler parking** at Embassy of India, Beijing”. It should also be superscribed at the bottom left corner with the Full name, Postal address, Fax, E-mail, Telephone number of the bidder.

(ii) **The sealed quotations shall be submitted to The Head of Chancery, Embassy of India Beijing, No.5, Liang Ma Qiao Bei Jie, Chaoyang District, Beijing 100600;**

(iii) The bid may be submitted by Hand in person or by post / courier. The bids by “Fax / E-mail” shall **not** be accepted;

(iv) Bids received after the closing date and time as prescribed in the tender notice, shall **NOT** be accepted under any circumstances;

(v) Technical bid shall be opened on the date and time as given in the tender notice at Embassy of India Beijing, No.5, Liang Ma Qiao Bei Jie, Chaoyang District, Beijing 100600, in the presence of the authorized representatives of the companies, who may wish to attend.

(vi) **Financial bid shall be opened on the date and time, to be communicated later, at Embassy of India Beijing, No.5, Liang Ma Qiao Bei Jie, Chaoyang District, Beijing 100600, in the presence of the authorized representatives of the companies, those who qualify in the technical bids and wish to attend.**

4. The specification of two-wheeler parking is given at Annexure I.

5. Pre-bid meeting: All bidders should visit the site of installation as the area has its specific requirements. Based on the area of the site, a construction plan should also be provide in the technical bid. **The pre-bid meeting will take place on 04/04/2023.** During the meeting, all bidders are welcome to clarify all their concerns regarding submission of technical and financial bid, if any.

6. Instructions to Bidders regarding submission of Technical Bid:

- (i) Kindly indicate by a ‘YES’ or ‘NO’ for the eligibility criteria outlined in paragraph 2. Necessary supporting documents to be submitted for eligibility criteria.
- (ii) The bidder must submit the specifications of the proposed structure in the technical bid.

7. Instructions to Bidders regarding submission of Financial Bid: The financial bid should contain the costs item-wise in the following heading along with the proforma placed at Annexure IV:

- i. Preparation of ground and removal of soil.
- ii. Construction of concrete base and pavement/path.
- iii. Installation of foundation frame and ceiling covering
- iv. Installation of electric charging points, lighting.
- v. Other charges and taxes, if any.

8. Selection Procedure: Firstly, the envelope containing the BSD would be opened. No bid will be accepted without BSD and will be rejected at once. Technical Bids of only those bidders will be opened who have submitted BSD. Then, Financial Bids of only the technically qualified bidders would be opened.

9. Validity of Bids: The bids shall have a minimum validity of four months/ 120 days from the date of opening of bids. A bid for a shorter period of validity shall be rejected.

10. Other binding clauses:

Retention Money limited to 5% of the accepted tender amount: 5% of each Running bill will be deducted towards retention money. Retention money shall be released after completion period plus defects notification period. Retention money can be released against equivalent amount of Bank Guarantee (BG) to be submitted by bidder. BG in this case should be valid for completion period plus defects notification period.

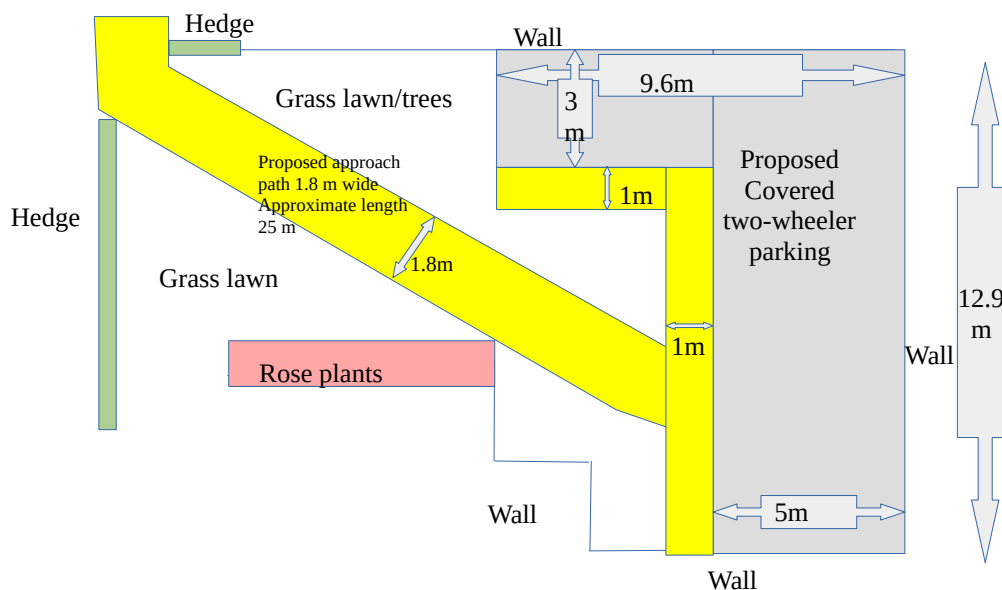
Liquidated Damage: It shall be 0.5% per week of delay limited to 10% of accepted tender cost. This shall be calculated on per day basis for each day of delay.

ANNEXURE I

Scope of Work for Construction of a two-wheeler Parking

| |
|---|
| Dimensions of the two-wheeler parking: L-shaped parking area with dimensions of 12.9m, 9.6m, 3m and 5m as per drawing below (Total covered area: 78.3 m ²) |
| Leveling and preparation of ground. |
| Preparation of Concrete base. |
| Erection of metal frame structure. |
| Installation of slanted roof made of suitable polymer material. |
| Installation of sufficient electric plug points for charging of e-bikes. |
| Installation of lights for lighting at night |
| Construction of approach path Approx 25m length and 1.8m wide. 1m wide extra concrete path along the covered parking area. |

Schematic drawing of the proposed two-wheeler parking and approach path:



Bids Securing Declaration

I/we accept that if I/we withdraw or modify Bids during the period of validity or if I/we are awarded the contract and I/we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/we will be suspended for the period of 2 years from being eligible to submit Bids for contracts with Embassy of India, Beijing.

Date_____

Signature_____

PROFORMA TO BE FILLED UP AND SUBMITTED IN THE TECHNICAL BID

| | | |
|----|---|--|
| 1. | Name of the Bidder Agency/Company. | |
| 2. | Address of the Bidder Agency/Company | |
| 3. | Contact details of the Bidding Agency/ Company | |
| 4. | Registration and incorporation particulars of the Agency/Company. | |
| 5. | Period of Bid validity (minimum 120 days) | |
| 6. | Experience in dealing with construction/renovation of similar structure (No. of years). | |
| 7. | Any other information | |

Declaration

I hereby certify that the information furnished above is full and correct to the best of my knowledge. The self-attested copies of required documents as mentioned in para 2 and 3 of the Tender Notice have been submitted. We understand that in case of non-submission of required documents, the bid shall stand rejected.

(Signature of the authorized signatory)

Dated_____

Name and address of the Agency/Company_____

Seal of the firm

ANNEXURE-IV

PROFORMA TO BE FILLED UP AND SUBMITTED IN THE FINANCIAL BID

| Description | Amount including VAT (RMB) |
|---|-----------------------------------|
| Preparation of ground and removal of soil. | |
| Construction of concrete base and pavement/path. | |
| Installation of foundation frame and ceiling covering | |
| Installation of electric charging points, lighting. | |
| Other charges, if any. | |
| Taxes, if any | |
| Total | |

I certify that the information furnished above is full and correct to the best of my knowledge. **I hereby agree to all terms and conditions as per the tender document.**

(Signature of the authorised signatory)

Date- _____

Seal of the company/firm