

Embassy of India
Beijing

Dated 07th September 2022

Subject: Advertised Tender for the disposal of obsolete items.

Sealed tenders are invited from the firms / individuals on "**AS IS WHERE IS BASIS**" for disposal of obsolete / used air purifiers and silverware as per terms & conditions of the tender as listed in Annexure-I. The list of obsolete/used items for the disposal is enclosed as Annexure-II.

The above mentioned items are located at No. 5, LiangMaQiao Bei Jie, Chaoyang District, Beijing.

The details for inspection, contact person, tender time line are given below:

Floating bid / tender	: 07.09.2022
Date and Time for pre-bid inspection of items	: 13.09.2022 – 14.09.2022 [between 3-5 PM]
Contact Person	: Ms Zhong Shan (Coral) Mobile: 15811215747
Date and Time for acceptance of Tender	: 13.09.2022 – 03.10.2022 upto 2400 hrs
Date and Time for opening of Tender	: 04.10.2022 [10 AM]



(Shivani Jhirwal)
Head of Chancery

General Terms & Conditions

1. The Bidders may inspect the items on a pre-determined date and satisfy themselves about the items they are bidding for.
2. The items shall be sold to the highest bidder; taxes (if any) will be extra.
3. No items, once disposed to the successful bidder, shall be taken back by the Embassy, on any condition whatsoever.
4. The successful bidder has to make full payment in the form of bank transfer to the bank account of the Embassy within 7 working days after confirmation.
5. The successful bidder shall be required to lift all the items from the disposal site (without causing any damage to Embassy's property) on his own within 7 days of payment of bid amount.
6. All expenses will be borne by the bidder to take away the all items from the Embassy premises.

Terms & Conditions for Quotations

1. The quotation letter in sealed envelope should be addressed to the Head of Chancery, Embassy of India, Beijing, No. 5, LiangMaQiao Bei Jie, Chaoyang District, Beijing 100600.
2. The quotation must reach the addressee on or before the due date otherwise it is liable to be rejected. Tenders received after due/stipulated date and time due to any reason whatsoever including postal/courier delays shall not be considered.
3. The Financial bid should be quoted both in figures and words in duly filled proforma given at Annexure III.
4. Embassy reserves the right to accept or reject any /all quotations without assigning any reason whatsoever.
5. Each page of the tender document should be stamped / signed by the bidder.
6. Incomplete and unsigned quotations are liable to be rejected.
7. For Financial evaluation, the highest bidder shall be chosen based on the figures quoted.

Details of items to be disposed off:

S. No.	Name of item	Details	Quantity
1	Air Purifier	HealthPro Swiss made by IQAir AG 250	67 pcs.
2	Silverware	Silverware & cutlery – [Plates, Tumblers, Bowls, Pots, Cutlery, etc.]	~55 KGs

Annexure III

Tender form for disposal of obsolete / used air purifiers and silverware

Name & Address of the Tenderer : _____

Mobile / Telephone No. : _____

(ID copy of individual/registration copy of firm to be attached)

Quoting for : **Air purifiers – YES / NO**
Silverware – YES / NO

I / we have inspected the items and am/ are interested to purchase the same on **AS IS WHERE IS BASIS**. My/our offer for the items is given below:

1. For Air purifiers:

Quote in RMB _____ per piece (amount in words RMB _____)

2. For silverware:

Quote in RMB _____ (amount in words RMB _____)

I / we have gone through the terms and conditions given in the tender document and agree the same. I we understand that in the event of non-compliance of the terms and conditions of the tender, the Embassy has right to refuse/cancel the sale of items of me / us.

(Signature of the Tenderer/Bidder)

To,
Head of Chancery
Embassy of India, Beijing
No. 5, LiangMaQiao Bei Jie,
Chaoyang District, Beijing.