



TENDER NO. PEK/GEN/860/2/2022

29 July, 2022 UP TO 1500 HRS (BEIJING TIME)

01 August, 2022 AT 1000 HRS (BEIJING TIME)

**PLACE OF OPENING OF BIDS: EMBASSY OF INDIA BEIJING, NO.5, LIANG MA
QIAO BEI JIE, CH,AOYANG DISTRICT, BEIJING 100600 TEL-00-86-10-8531
2500/2501/2502/2503**

Invitation for Bids

Embassy of India, Beijing invites Bids / Quotations from reputed agencies (authorized distributors) based in China for purchase of furniture items for A-4 apartment of Residential Complex, Embassy of India Beijing.

Notice Inviting Tender:-Sealed bids are hereby invited for purchasing furniture items for A-4 apartment of residential complex of Embassy of India, Beijing.

2. Eligibility criteria for bidders:

The Company should have valid permit/registration from a competent local authority for selling furniture items in Beijing.

- The Company should have experience in providing residential furniture items.
- The Company should preferably have worked with other Embassies/ Foreign Mission/ Multinational organization for similar work.

3. Scope of Work:

Supply and delivery of the following furniture items for A-4 apartment of Residential Complex of Embassy of India, Beijing.

S.No.	Description of work Purchase of following furniture items	Unit
1.	2 Double Beds Size 1800mm*2000mm Material Wood	2
2.	2 Single Beds Size 1200mm*1900mm Material Wood	2
3.	2 Double Bed Mattress Size 1800mm*2000mm	2
4.	2 Single Bed Mattress Size 1200mm*1900mm	2

5.	4 Side Tables Size 450*395*465, Material Wood	4
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4. **Bid system:-** The bidder company shall submit its offer in an envelope, superscripted as “**Tender Quotation for purchase of furniture items** for A-4 apartment of Residential Complex of Embassy of India Beijing. It should also be superscripted at the bottom left corner with the Full name, Postal address, Fax, E-mail, Telephone number of the bidder;

- i. The sealed bid shall be submitted to **The Head of Chancery, Embassy of India Beijing, No.5, Liang Ma Qiao Bei Jie, Chaoyang District, Beijing 100600;**
- ii. Contact person Rahul JSA(Property) Phone No.0086-10-85312548 Email: property2.beijing@mea.gov.in and Ms. Shan Zhong(Coral) Property Assistant Phone No. 85312550 Email: admn3.beijing@mea.gov.in
- iii. The bid may be submitted by Hand in person or by courier. **Bids by “Fax / E-mail” shall not be accepted;**
- iv. Bid received after the closing date and time i e. 20 July 2022 1500 hrs as prescribed in the tender notice, shall **NOT** be accepted under any circumstances;
- v. **Period of BID VALIDITY SHOULD BE 60 DAYS MINIMUM (QUALIFYING CRITERIA).**
- vi. Bid shall be opened on the date and time as given in the tender notice at **Embassy of India Beijing, No.5, Liang Ma Qiao Bei Jie, Chaoyang District, Beijing 100600,** in the presence of the authorized representatives of the companies, who may wish to attend.
- vii. The bid has to be submitted as per the format specified at ‘Annexure I. It is a one-part bid system.
- viii. Price can be quoted items wise or lump sum basis. The quotation has to be submission in a sealed envelope in Annexure-I
- ix. Payment will be made with one week of delivery. Quality inspection will be done before making delivery. Fapiao ‘Tax Invoice’ to be given in the name of “Embassy of India Beijing”

Annexure- I
FINANCIAL BID

_PROFORMA TO BE FILLED UP AND SUBMITTED

1.	Name of the Bidder Agency/Company.	
2.	Address of the Bidder Agency/Company.	
3.	Contact details of the Bidding Agency/Company.	
5.	Period of Bid validity.	

FINANCIAL BID

Cost of items as per scope of work :-

Item-wise break-up and Description		Amount Per pcs (RMB)	Qty	Total Amount incl. Tax (RMB)
1.	2 Double Beds 1800mm*2000mm Material Wood			
2.	2 Single Beds 1200mm*1900mm Material Wood			
3.	2 Double Bed Mattress Size 1800mm*2000mm			
4.	2 Single Bed Mattress Size 1200mm*1900mm			
5.	4 Side Tables Size 450*395*465, Material Wood			
6.	Tax Amount			
Delivery Charges				
Total Amount				

Declaration

I hereby certify that the information furnished above is full and correct to the best of my knowledge.

(Signature of the authorized signatory)

Dated _____

Name and address of the Agency/Company _____

Seal of the firm